

Valley Emergency Communications Center
Policy Board Meeting Minutes
May 13, 2016
3434 E. 22nd Street, Room 308
Tucson, AZ 85713

I. Call to Order

Board Chair Shilling called the meeting to order at 9:00 a.m.

II. Roll Call

Board Members present: Mikel Shilling, James Bertrand, Chuck Wunder and Douglas Chappell. With four Board Members attending, a quorum is established.

Staff present: Steven Campbell, Center Manager, Dane Crouse, Operations Board Chair.

III. Approval of Meeting Minutes

Move to approve the minutes of the Policy Board Meeting of January 29, 2016 by Chief Wunder, second by Mr. Bertrand, motion approved. (4-0)

IV. Staff Reports

A. Discussion only. Report from Chief Chappell concerning the administrative functions of the VECC Co-operative. Chief Chappell reviewed the materials in his written report which is attached.

1. Check details for the period of January 1, 2016 through March 31, 2016 and financial reports for the period ending March 31, 2016. Chief Chappell reviewed the reports which were provided to the Board.

B. Discussion only. Report from Manager Campbell concerning the Communications Center activities since the January Policy Board meeting. Manager Campbell reviewed his written report which is attached. Manager Campbell added that the new VPN was up and running and that the process to update the CAD will take place in the next 60 days.

C. Discussion only. Report from Division Chief Dane Crouse concerning the activities of the Operations Board. Chief Crouse reviewed his written report which is attached. Chief Crouse reported that the process to replace the

“cracked” radio cases is accelerating and could get started now before the summer is over.

Mr. Bertrand asked about the AIREs link. Chief Crouse indicated that the system was repaired and tested by the state quickly after the problem was reported.

V. Pending Business

- A. Discussion and possible action to recommend approval of the Subscriber Agreements for fiscal 2016 - 2017 with Arivaca, Corona de Tucson, Elephant Head, Helmet Peak, Rincon Valley and Tohono O’odham organizations. Chief Chappell distributed the new agreements for the 2016 – 2017 fiscal year with the agenda materials. Chief Chappell noted that all have been returned and await execution by Drexel Heights on behalf of the VECC. Chief Chappell reported that under the organizing Intergovernmental Agreement, the Policy Board must authorize Drexel Heights to execute the agreements.

Move to authorize the Drexel Heights Governing Board to execute the agreements with Arivaca, Corona de Tucson, Elephant Head, Helmet Peak, Rincon Valley and Tohono O’odham organizations for fiscal 2016 – 2017 by Mr. Bertrand, second by Chief Wunder, motion approved. (4-0)

- B. Discussion and possible action to authorize the Managing Administrative Principal, Drexel Heights Fire District, to approve the proposed VECC budget for Fiscal Year ending June 30, 2017. Chief Chappell indicated that the Drexel Heights Fire District Administration has prepared a draft budget for the Center which includes proposed revenues and expenditures for the next fiscal year. Chief Chappell also noted that once the Policy Board approved the budget, Green Valley could consider the budget followed by consideration by the Drexel Heights Fire District in their budget process, including a public hearing on June 17, 2016.

Move to authorize the Managing Administrative Principal, Drexel Heights Fire District, to approve the VECC budget for the Fiscal Year ending on June 30, 2017, as presented by Mr. Bertrand, second by Chief Wunder, motion approved. (4-0)

- C. Discussion and possible action to elect a Vice-Chair for the coming fiscal year starting on July 1, 2016. Chief Chappell noted that the governing Intergovernmental Agreement calls for an election at the last Policy Board Meeting of the fiscal year. Chief Chappell noted that the existing Vice-Chair, Mr. Bertrand, automatically ascends to the Chair and the election is to fill the Vice-Chair position for the coming year.

Move to elect Ms. Shilling as Vice-Chair of the VECC Policy Board effective July 1, 2016 by Chief Chappell, second by Mr. Bertrand, motion approved. (4-0)

- D. Discussion and possible action to approve tentative dates for meeting for the 2016 – 2017 fiscal year. Chief Chappell had prepared a tentative schedule for Policy Board meetings for the 2016 – 2017 fiscal year.

Move to approve the tentative Policy Board meeting schedule for the 2016 – 2017 fiscal year by Chief Wunder, second by Mr. Bertrand, motion approved. (4-0)

- VI. Call to the Public – Comments and Questions

None

- VII. Future Agenda Items

Ms. Shilling indicated that the agenda will be set closer to the meeting.

- VIII. Date and time of the next meeting

Proposed date: Friday, July 8, 2016, 9:00 a.m.
3434 E. 22nd Street, Tucson, AZ

- IX. Adjournment

There being no remaining business for the consideration of the Board, Board Chair Shilling adjourned the meeting at 9:13 a.m.

Submitted by: _____
Douglas E. Chappell, Drexel Heights Fire District