

Valley Emergency Communications Center
Policy Board Meeting Minutes
January 19, 2018
3434 E. 22nd Street, Room 203
Tucson, AZ 85713

I. Call to Order

Board Chair Bertrand called the meeting to order at 9:03 a.m.

II. Roll Call

Board Members present: James Bertrand, Mikel Shilling, Chuck Wunder and Douglas Chappell. With four members attending, a quorum is established.

Others present: Center Manager Fortner.

III. Approval of Meeting Minutes

Motion to approve the minutes of the Policy Board Meeting of September 20, 2017 by Chief Wunder, second by Ms. Shilling, motion approved. (4-0)

IV. Staff Reports

- A. Discussion only. Report from Chief Chappell concerning the administrative functions of the VECC Co-operative. Items including check details for the period of September 1, 2017 through December 31, 2017 and financial reports for the period ending December 31, 2017.

Chief Chappell submitted a written report. There were no questions from the Board.

- B. Discussion only. Report from Manager Fortner concerning the Communications Center activities.

Mr. Fortner submitted a written report. Mr. Fortner noted that the transition process went exceptionally good with good pass down information from former Manager Campbell. Mr. Fortner also commended the competence level of the VECC employees.

Mr. Bertrand asked for clarification of an MDT and PowerPhone. Mr. Fortner indicated that MDT stood for Mobile Data Terminal and that PowerPhone was

the tool used by Communicators to relate pre-arrival directions to callers on medical calls.

- C. Discussion only. Report from Division Chief Kosiorowski (Green Valley) concerning the activities of the Operations Board.

Division Chief Kosiorowski provided a written report. There were no questions from the Board.

V. Pending Business

- A. Discussion only concerning the first draft and information concerning the FY 2019 budget for the VECC. Any and all projected revenues and expenses may be discussed. Chief Chappell presented the first draft of the FY 2019 budget information for discussion only. Chief Chappell noted that the Policy Board will be asked to act on the FY 2019 budget at their next meeting in April.

Chief Chappell provided an overview of the budget. There were no questions from the Board.

VI. Call to the Public – Comments and Questions

None

VII. Future Agenda Items

Chief Chappell indicated that action on the FY 2019 Budget will be on the April agenda along with the various Subscriber agreements and the proposed meeting schedule for FY 2019.

- VIII. Date and time of the next meeting: Friday, April 6, 2018, 9:00 a.m., 3434 E. 22nd Street, Tucson, AZ

IX. Adjournment

Move to adjourn the meeting by Mr. Bertrand, second by Ms. Shilling, motion approved. (4-0) Mr. Bertrand adjourned the meeting at 9:21 a.m.

Douglas E. Chappell

Submitted by: _____
Douglas E. Chappell, Drexel Heights Fire District