

Valley Emergency Communications Center
Policy Board Meeting Minutes
January 11, 2019
3434 E. 22nd Street, Room 203
Tucson, AZ 85713

I. Call to Order

Board Chair Bertrand called the meeting to order at 9:11 a.m.

II. Roll Call

Board Members present: James Bertrand, Tom Allen, Chuck Wunder and Douglas Chappell. With four members attending, a quorum is established.

Others present: Center Manager Fortner, Captain Haller and Chief Forster.

III. Approval of Meeting Minutes

Move to approve the minutes of the Policy Board Meeting of April 6, 2018 by Chief Wunder, second by Mr. Bertrand, motion approved. (4-0)

IV. Staff Reports

- A. Discussion only. Report from Chief Chappell concerning the administrative functions of the VECC Co-operative (Report attached). Items including:
1. Check details for the period of July 3, 2018 through December 31, 2018 and financial reports for the period ending December 31, 2018. Reports are attached.

Chief Chappell submitted a written report. There were no questions from the Board.

- B. Discussion only. Report attached from Manager Fortner concerning the Communications Center activities.

Manager Fortner submitted a written report.

Mr. Bertrand asked Mr. Fortner how they go about evaluating quality assurance. Mr. Fortner described the various quality control standards that the Center is compared to. Mr. Bertrand also asked what Mr. Fortner meant by "softening procedures." Mr. Fortner indicated that it was verbiage not intent.

- C. Discussion only. Report from Captain Haller concerning the activities of the Operations Board.

Captain Haller provided a written report. Captain Haller indicated that at the meeting yesterday (not included in the report) that the committee heard an update on the pilot program of the new CAD.

- V. Pending Business

- A. Discussion only concerning the first draft and information concerning the FY 2020 budget for the VECC. Any and all projected revenues and expenses may be discussed.

Chief Chappell presented FY 2020 budget information. Chief Chappell noted that the Policy Board is expected to act on the FY 2020 budget at their next meeting in April. There were no questions from the Board.

- VI. Call to the Public – Comments and Questions

None

- VII. Future Agenda Items

Chief Chappell noted that consideration of the FY 2020 budget, election of officers and FY 2020 meeting schedule will all be on the next agenda.

- VIII. Date and time of the next meeting

Scheduled date: Friday, April 5, 2019, 9:00 a.m.
 3434 E. 22nd Street, Tucson, AZ

- IX. Adjournment

Move to adjourn the meeting by Mr. Bertrand, second by Chief Wunder, motion approved. (4-0) Mr. Bertrand adjourned the meeting at 9:25 a.m.

Submitted by: _____
 Douglas E. Chappell, Drexel Heights Fire District