

Valley Emergency Communications Center  
Policy Board Meeting Minutes

April 5, 2019  
3434 E. 22<sup>nd</sup> Street  
Tucson, AZ 85713

I. Call to Order

Mr. Allen agreed to chair the meeting in the absence of Board Chair Bertrand.

Mr. Allen called the meeting to order at 9:08 a.m.

II. Roll Call

**Board Members present: Tom Allen, Chuck Wunder, and Douglas Chappell.** With three members attending, a quorum is established.

Others present: Center Manager Fortner.

III. Approval of Meeting Minutes

***Move to approve the minutes of the Policy Board Meeting of January 11, 2019 by Chief Wunder, second by Mr. Allen, motion approved. (3-0)***

IV. Staff Reports

- A. Discussion only. Report from Chief Chappell concerning the administrative functions of the VECC Co-operative. Items including:

1. Check details for the period of January 1, 2019 through March 30, 2018 and financial reports for the period ending March 31, 2019.

Chief Chappell provided a written report, which was distributed with the agenda. Chief Chappell noted that Sunday, April 7<sup>th</sup> is the fifth anniversary of the move to PECOC and activation of PCWIN for VECC agencies.

- B. Discussion only. Report from Manager Fortner concerning the Communications Center activities.

Manager Fortner provided a written report, which was distributed with the agenda.

Chief Wunder recognized the improvements in the various statistical indicators since Mr. Fortner joined the VECC and the success of the new Neighbors helping Neighbors program implementation.

- C. Discussion only. Report from Division Chief Crouse concerning the activities of the Operations Board.

Chief Crouse provided a written report, which was distributed with the agenda.

V. Pending Business

- A. Discussion and possible action to recommend approval of the Subscriber Agreements for fiscal 2019 - 2020 with Arivaca, Corona de Tucson, Elephant Head, Helmet Peak, Rincon Valley and Tohono O’odham organizations. Chief Chappell provided the new agreements for the 2019 – 2020 fiscal year.

***Move to authorize the Drexel Heights Governing Board to execute the agreements with Arivaca, Corona de Tucson, Elephant Head, Helmet Peak, Rincon Valley and Tohono O’odham organizations for fiscal 2019 – 2020 by Chief Wunder, second by Mr. Allen, motion approved. (3-0)***

- B. Discussion and possible action concerning the FY 2020 budget for the VECC. Chief Chappell presented the FY 2020 budget information for discussion. The FY 2020 budget will need to be adopted by the Drexel Heights Fire District Governing Board before June 30, 2019.

***Move to authorize the Managing Administrative Principal, Drexel Heights Fire District, to approve the VECC budget for the Fiscal Year ending on June 30, 2020, as presented by Chief Wunder, second by Mr. Allen, motion approved. (3-0)***

- C. Discussion and possible action to approve a meeting schedule for the period of July 1, 2019 through June 30, 2020. The Board was asked by Chief Chappell to set the tentative meeting dates for the coming twelve-month period.

***Move to approve the tentative Policy Board meeting schedule for the 2019 – 2020 fiscal year by Chief Wunder, second by Mr. Allen, motion approved. (3-0)***

- D. Discussion and possible action to elect a Vice-Chair for the coming fiscal year beginning on July 1, 2019. The VECC governing Intergovernmental Agreement calls for an election at the last Policy Board Meeting of the fiscal year. The existing Vice-Chair automatically ascends to the Chair; and the election is to fill the Vice-Chair position for the coming year.

***Move to elect Mr. Allen as Vice-Chair of the VECC Policy Board effective July 1, 2019 by Chief Wunder, second by Chief Chappell, motion approved. (3-0)***

VI. Call to the Public – Comments and Questions

None

VII. Future Agenda Items

Chief Chappell indicated there were no items pending.

VIII. Date and time of the next meeting

Proposed date: Friday, July 19, 2019, 9:00 a.m.  
3434 E. 22<sup>nd</sup> Street, Tucson, AZ

IX. Adjournment

***Move to adjourn the meeting by Chief Chappell, second by Chief Wunder, motion approved. (3-0)*** Mr. Allen adjourned the meeting at 9:19 a.m.

**Submitted by:** \_\_\_\_\_  
Douglas E. Chappell, Drexel Heights Fire District