

Valley Emergency Communications Center  
Policy Board Meeting  
April 17, 2020  
9:00 a.m.  
3434 E. 22<sup>nd</sup> Street, Room 203  
Tucson, AZ 85713  
**Telephonic Attendance Only**

**Note: Members of the Valley Emergency Communications Center Policy Board will attend either in person or by telephone conferencing.**

**In accordance with the social distancing guidelines recommended by state and local authorities relating to the COVID-19 pandemic, members of the Board will likely attend the meeting telephonically. The meeting room will be closed to the public. However, members of the public are invited to attend the meeting telephonically:**

**Telephonic Participant Instructions:**

**Dial-in number (978) 990-5000 and access code “667360 #”**

**Important note – If you are joining the meeting via the conference call, please DO NOT PLACE THE CONFERENCE CALL ON HOLD and please MUTE your phone until you have something to say during the meeting. If these instructions are not followed, the background noise will disrupt the meeting, and the call may have to be terminated by the host.**

- I. Call to Order
- II. Roll Call
- III. Approval of Meeting Minutes (January 30, 2020)
- IV. Staff Reports
  - A. Discussion only. Report from Chief Chappell concerning the administrative functions of the VECC Co-operative. Items including:
    1. Check details for the period of January 1, 2020 through March 31, 2020 and financial reports for the period ending March 31, 2020.

- B. Discussion only. Report from Manager Fortner concerning the Communications Center activities.
- C. Discussion only. Report from Division Chief Crouse concerning the activities of the Operations Board.

V. Pending Business

*Note: The Board may vote to go into executive session at any time during the meeting on any item set forth below, pursuant to Arizona Revised Statutes §38-431.03 (A)(3), for the purpose of consultation for legal advice with the Board's attorney regarding any agenda item.*

- A. Discussion and possible action to recommend approval of the Subscriber Agreements for fiscal 2020 - 2021 with the Arivaca, Corona de Tucson, Elephant Head, Helmet Peak, and Tohono O'odham organizations.

Chief Chappell has provided the new agreements for the 2020 – 2021 fiscal year. The Policy Board must authorize Drexel Heights to execute the agreements.

- B. Discussion and possible action concerning the FY 2021 budget for the VECC.

Chief Chappell will present FY 2021 budget information for discussion. Following discussion and review, the Board will consider recommending adoption of the FY 2021 budget. The FY 2021 budget will need to be adopted by the Drexel Heights Fire District Governing Board before June 30, 2020. Drexel Heights will also be seeking a recommendation from Green Valley prior to adoption.

- C. Discussion and possible action to approve a meeting schedule for the period of July 1, 2020 through June 30, 2021.

The Board is asked to set the tentative meeting dates for the coming twelve-month period.

- D. Discussion and possible action to elect a Vice-Chair for the coming fiscal year beginning on July 1, 2020.

The VECC governing Intergovernmental Agreement calls for an election at the last Policy Board Meeting of the fiscal year. The existing Vice-Chair automatically ascends to the Chair; and the election is to fill the Vice-Chair position for the coming year.

VI. Call to the Public – Comments and Questions

Those wishing to address the Policy Board need not request permission in advance. Action taken as a result of public comment will be limited to directing the appropriate Board member or Manager to study the matter or rescheduling of the matter for further discussion and possible consideration at a future meeting.

VII. Future Agenda Items

VIII. Date and time of the next meeting

Proposed date: Friday, July 31, 2020, 9:00 a.m.  
5950 S. Cardinal, Tucson, AZ

IX. Adjournment

*Complete Board Meeting Agenda packets with supplemental information concerning this agenda are available starting at 9:00 a.m. on the business day before the scheduled Board Meeting. The information can be obtained at 5030 S. Camino Verde, Tucson, AZ 85735. Inquiries concerning the agenda can be made at (520) 883-4341.*

*To better serve our community the meeting room is wheelchair accessible. Any person who by reason of any disability is in need of special services as a result of their disability such as assisted listening devices, agenda materials printed in Braille or large print, a signer for the hearing impaired, etc., will be accommodated. Such special services are available upon prior request (520-883-4341), at least forty-eight (48) hours in advance of the Board Meeting.*